



Annual General Meeting

Notice has hereby been given that the Annual General Meeting of the North Harbour Business Association (NHBA) will be held at AUT Millennium, 17 Antares Place, Albany, on Tuesday 13 October 2015, commencing at 4.30pm via the following: via NHBA publications – FYI magazine – September 2015, FYI e-newsletter, distributed 22 and 29 September, 6 and 12 October 2015, via our www.nhba.org.nz/AGM2015 and social media portals, via postal advice (22 October 2015) and in the North Shore Times – Public Notices 29 September, and North Harbour News – Public Notices 1 October 2015 and the North Harbour Networker, October 2015.

ELIGIBILITY

Whilst any interested party is welcome to attend, the Association's constitution stipulates the following:

Membership Criteria/Voting Rights

The membership of the Association shall consist of Full Members. A person shall be entitled to be a Full Member of the Association if that person:

- Owns, occupies or is a tenant of one or more premises (with a floor space of not less than 10 square metres) of a commercially rated property within the BID Targeted Rating Area and who operates a business from those premises for not less than 50 business days a year; and

Has not previously been expelled from the Association, unless the Executive Committee has resolved to readmit that person under Rule 11.5

Has fully paid up all fees, subscriptions levied by the Association pursuant to Rule 9.

- Any person entitled to be a Full Member of the Association and who wishes to become a member shall provide details of their name, business identity, contact details and business to the Secretary.
- Each Member which is not an individual shall designate an individual representative to act on its behalf in all matters relating to the Association, and shall notify the Secretary of that representative's details as required.

5.7 The rights of the Members of the Association shall be as follows:

- Each Full Member shall be entitled to one vote.

5.8 Proxy votes are permitted for Members entitled to Full Membership under Rule 5.1 at any Annual General Meeting of the Association, provided that the proxy vote forms are signed by both parties and presented at each voting time and that no Member shall represent more than three proxies at any one voting time.

To be eligible to vote you must have completed the necessary membership forms and forwarded them to arrive with the Association prior to the date for the Annual General Meeting.

For members wishing to stand for election as an Executive Committee Member, you must complete and submit a Nomination Form no later than 7 days prior to the date for the Annual General Meeting.

The following forms are available on our website –www.nhba.org.nz/AGM2015:

- Minutes from the AGM held on 23 October 2014
- NHBA Financial Audited Statements, FE 30 June 2015
- North Harbour Business Association Inc. Constitution as adopted at the 2014 AGM.
- NHBA Annual Report: 30 June 2015, Business Plan 1 July 2015 – 30 June 2018
- Proxy Voting Form – AGM 2015
- Nomination forms for Executive Committee members for 2015/16
- NHBA Membership forms: www.nhba.org.nz/membership

Should you have any further questions please do not hesitate to contact our **General Manager Janine Brinsdon** e: janine.brinsdon@nhba.org.nz or by telephone (09) 968 2222, mobile 021 212 4942.



Annual General Meeting AGENDA 13 October 2015

1. Welcome and confirmation of Quorum

2. Apologies

3. Confirmation of the Minutes of the Annual General Meeting held on 23 October 2014

4. Annual Report for the year to 30 June 2015 financial year:

- Chairman's Report – Kevin Moore
General Manager's Report – Janine Brinsdon
- **Annual Financial Statements**

Financial statements and reports for year ending 30 June 2015.

5. NHBA Business Plan for financial years ending 30 June 2016 – 30 June 2018

6. NHBA Financial Budgets for the financial years ending 30 June 2016 and 30 June 2017.

7. Special Resolutions:

7.1: As per clause 12.2.5 of the North Harbour Business Association Inc. Constitution, as adopted at the AGM 23 October 2014, to approve at this 2015 AGM a payment of an honorarium to the Chairperson of \$5000, and Deputy Chairperson of \$2500, valid until the 2016 AGM.

7.2: That the North Harbour Business Association Inc. re-signs the Auckland Region Business Improvement District (BID) Policy (2011) Partnering Agreement, valid until 15 December 2016.

7.3: It is proposed that we change the name of North Harbour Business Association Inc. to Business North Harbour Inc.

8. Executive Committee Nominations

9. Appointment of an Auditor

10. General Business